



for voluntary arts umbrella bodies
meet, share, learn!

These special events offer a unique opportunity for those within voluntary arts umbrella bodies who undertake similar tasks or roles to meet and discuss ideas and concerns.

In a relaxed, comfortable atmosphere you will be able to explore and solve problems, share helpful tools and tips and discover what you are doing well; you will learn how to do things even better and you will leave with new skills, increased understanding and even greater professionalism.



The Voluntary Arts Network (VAN) is registered in Scotland as Co. No. 139147 / Char. No. SC 020345
Reg. office: 2nd Floor, 54 Manor Place, Edinburgh, EH3 7EH
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Build a website in a day?
myth, magic or sheer madness?



Build a website in a day?

myth, magic or sheer madness?

It isn't a myth! The Web 2.0 revolution has made it possible for you to build and keep your website and keep it up to date without major technical expertise.

Is it magic? No! There is a huge range of free or low-cost easy to use tools to help you.

Well then, it must be sheer madness! Not at all. You need to have great content and think of your users, but the technical end of things need no longer be a barrier.

Now you can turn your attention to your users instead of struggling with technology.

Have you heard yourself say:

- We have a website but it's old and needs a new look
- Only one person in my organisation has the skills to update a website
- We just don't have much to spend on IT
- We know there are great new tools for websites these days, but we aren't sure what they are or how to set them up.

If so then banish those thoughts! This course is tailored to you!

This event will help you analyse your organisation's specific website needs and give you practical skills and ideas that will enable you to build your own site.

The day will be a mixture of hands-on individual and group learning with real tools - cameras, laptops, live internet connection, audio and digital recording. You will build a live site, upload content and see a real, new website come alive in front of your very eyes. Believe it or not YOU will actually build a web site from scratch.

You will leave the day:

1. knowing what questions and issues you need to consider in order to create a successful website - doing this will enable you to more easily eliminate time wasting activities and mistakes;
2. with practical, hands on skills that will help you get started immediately;
3. with more confidence and a spring in your step!

Facilitator

Sharon Stainsby runs LVSC's network of information and communications workers in London. Since finishing an MSc in Information Science, Sharon has worked in a variety of voluntary and community sector organisations over the past seven years. During that time she has developed and maintained websites, newsletters, e-bulletins and has organised and delivered a range of training relating to information work.

Who can attend?

The course is intended for voluntary arts umbrella and lead bodies and voluntary arts groups. If you are an individual artist or involved in community development in any other way and feel this course would benefit you, please contact us at ginny@voluntaryarts.org.

How much?

Just **£70** including tea and coffee.
Lunch is not included, but you will be able to eat your own pack lunch at the venue if you wish.

A limited number of bursary places are available to small organisations (not individuals) who cannot meet this cost. Please send details to info@voluntaryarts.org for consideration.

Places are limited to 15

Please phone 029 20 395 395 for availability

When and Where?

9 September 2009 - 9.30pm to 4.45pm
Brompton Learning Space
Brompton Library
210 Old Brompton Road
London SW5 0BS.

To see an outline of the programme, visit www.voluntaryarts.org/linkevents/websites.html

Maps and directions at:
www.voluntaryarts.org/linkevents

All information is subject to change.
For latest details, please check the VAN website.

For more information, phone **02920 395395**.

Booking form (W01)

Please return the completed form with payment to:

Voluntary Arts Network
121 Cathedral Road
Cardiff CF11 9PH

Please make cheques payable to Voluntary Arts Network. For additional attendees, please photocopy this form.

Name:

Position:

Organisation:

Address:

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Postcode:

Telephone:

Fax:

Email:

In order to help the trainer create the right level of material for the event please tick whichever of the following is right for you:

- The topic of this event is totally new to me
- I have some basic knowledge but feel it's still quite new to me
- I am quite knowledgeable but would like to refresh and increase my knowledge
- I am very knowledgeable about this topic

Payment enclosed:

Please invoice me: A £5 admin charge will be added for this service.

Any individual requirements we should know about? (e.g. access?)

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